Signing on to the Website

Enter the website URL (www.pcsingles.org) on the address line of your browser.

Enter the email address you use for PebbleCreek Singles and the default password, (contact Tom Condit, Dave Shaffner, or a PC Singles Officer for default password if you don’t have it). An alternate ID may be set up if you choose not to use your email address, contact Tom Condit (email 11tcaz@gmail.com) or Dave Shaffner (dhshaffner@gmail.com). If an alternate ID is used, no e-mail from the club will be received.
1st Time Log In

- After clicking on Sign In a new web page comes up to change your password, changing the password is required

You must change your password or you will not be able to log in.

If for an individual member complete only line 1. If for a couple complete lines 1 and 2.

**Current Password**

**Name Prefix**

**Member Name**

**Suffix**

**New Password**

**Confirm Password**

**Membership expires**

**Address**

**City**

**State**

**ZIP**

**Home Phone**

**Mobile Phone**

**Cellular Carrier**

**eMail**

**Birthday**

**Anniversary**

**Home State**

You must enter your current password if you are planning to make changes to the account information. If you don’t remember your password, click “password reset” and follow the on-screen directions.

Name prefix, select from list.

Name suffix, e.g. Jr. Sr. III, etc.

To change password, enter a new password. Password should be 4 to 12 characters long and alphanumeric. It is case sensitive.

Re-enter new password.

Your dues are paid through this date.

Enter the street address. Both members of a couple have the same address and phone number.

Enter the 2nd line of the street address.

Enter couple’s home phone number

Enter cell phone number.

Select your cell phone carrier if you want to receive text messages from your club. Note that regular text message rates may apply.

Emails must be unique within the club. No two club members may have the same email.

Enter birthday, month and day only.

Enter Anniversary, month and day only.

This is the members home state or home country.

Button will not work until you enter your password.

- Ensure your profile information is up to date (optional)
- If your cell phone number is listed as your home phone, please move that number to the field labeled Mobile Number and also select your cell phone carrier (optional)
- Save changes by clicking on the Update button
Having your cell phone number and carrier will allow Board members and Event Hosts to text you if there are last-minute changes to events.

**Forgot your password?**
- If you have forgotten your password, click on reset password. A new window will come up asking for your e-mail address and your last name. Enter your e-mail address and your last name then click on the Reset Your Password button.
- An e-mail will be sent to you acknowledging that a password reset has been requested for your account.
- Return to the Sign In box on the home screen and follow the instructions to Sign In by entering your e-mail address and the default password.
- Follow the instructions for logging in for the 1st time.

If you are still not able to sign on, please contact Tom Condit (email 11tcaz@gmail.com) or Dave Shaffner (dhshaffner@gmail.com).